

Minutes of the Annual Meeting of the Parish Council held at Beechen Hall, Wildfell Close, Walderslade on Monday 13 May 2019 commencing at 8.13pm.

Present: Mr B Hinder (Chairman), Mrs A Brindle, Mr J Constable, Mr Ivor Davies, Mr V Davies, Mr P Dengate, Mr G Hayday, Mrs W Hinder, Mrs P Huntingford, Mrs K Macklin, Mr P Sullivan and Mrs M Waller together with the Clerk Mrs P Bowdery, Assistant Clerk Mrs M Fooks and two members of the public/press.

1. Apologies and absences

Ms L Clarke, Mr T Harwood, Mr D Hollands.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

None submitted.

3. Election of Chairman.

Cllr V Davies nominated, with Cllr Dengate seconding – **Cllr Bob Hinder**. There being no other nominations this was **agreed**. The Chairman signed his Declaration of Acceptance of Office.

4. Election of Vice-Chairman

Cllr B Hinder nominated, with Cllr Macklin seconding – **Cllr Vic Davies**. Cllr Davies agreed to be nominated. There being no other nominations this was **agreed unanimously**.

5. To Appoint Committees, Committee Chairmen and Vice-Chairmen

Committees their Chairmen and Vice-Chairmen were appointed.

5.1 & 5.2 Environment Committee

Cllr L Clarke
Cllr J Constable
Cllr I Davies
Cllr A Brindle (Vice Chair)
Cllr B Hinder
Cllr W Hinder (Chair)
Cllr D Hollands
Mrs P Huntingford
Cllr J Willmott

5.3 & 5.4 Estates Committee

Cllr L Clarke
Cllr I Davies
Cllr V Davies (Chair)
Cllr P Dengate (Vice Chair)
Cllr B Hinder
Cllr P Sullivan
Cllr D Hollands

5.5 & 5.6 Finance and General Purposes Committee (F&GP Committee)

Cllr A Brindle
Cllr L Clarke
Cllr I Davies (Chair)
Cllr V Davies
Cllr P Dengate (Vice-chair)
Cllr B Hinder
Cllr W Hinder
Cllr G Hayday

6. To Appoint Representatives to External Bodies

Grove Green Community Association Hall	Cllr Vic Davies
Kent Association of Local Councils	Cllr Ivor Davies, Cllr Anne Brindle and Cllr Wendy Hinder (reserve)
Action with Communities in Rural Kent (ACRK)	Cllr Ivor Davies
Sandling Village Hall (2 Trustees)	Cllrs Wendy Hinder and Dennis Hollands Meets first Tuesday every other month
Vinters Valley Nature Reserve (Trustee)	Cllr Vic Davies
Boxley Warren LNR	Cllr Tony Harwood
Parish/Police Liaison meetings	Cllr Bob Hinder

7. **Inspection of Deeds and Trust Documents**
Noted that the originals are stored at the council's solicitors (Whiteheads Monckton's) with the parish office retaining copies.
8. **Chairman's Announcement**
 The Chairman congratulated Cllr Brindle on her election as Borough Councillor for the Boxley ward. He also congratulated Cllr Wendy Hinder on becoming Deputy Mayor of Maidstone after 16 years as a borough councillor From Saturday 18 May.
 He announced that the first candidate had been interviewed for the Clerk's position with the other two candidates were scheduled for Wednesday 15 May.
9. **Minutes of the Parish Council Meeting 01 April 2019**
 The minutes of the meeting were **agreed** and **signed** as a correct record.
10. **Matters Arising from the Minutes**
- 10.1 Minute 3233/5.1 Franklin Drive Play Area. Borough Borough Councillors to consider suggested equipment from the contractor. MBC Draft Lease to be agreed. **Action: office.**
- 10.2 Minute 3233/5.2 Weaving Heath, Wents and Five Acre Woods and Grove Green Wood Village Green Status. Work to be undertaken to try to identify users of the heath. Due to recent work pressure this has not been started. **Action: office.** Cllr Bob Hinder **agreed** to contact Democratic Services to establish where to send the petition with 239 signatures and will progress forward. **Action Cllr B Hinder.**
- 10.3 Minute 3233/5.3 Informal working group for local traffic issues. The first meeting with Bearsted Parish Council has taken place and it is suggested that this item is moved to the Environment Committee agenda. Members **agreed** for this item to be moved to the environment committee and Cllr Bob Hinder thanked the members on this working group.
- 10.4 Minute 3235/16.1. Candidates for election. Advice to be sought whether a candidate can opt to have a local e.g. Lordswood instead of a home address on the published paperwork. Contact with MBC has been delayed until after the European Elections.
- 10.5 Minute 3234/13 Parish Clerk Interviews. These are scheduled for 13th and 15th May. F&GPC have the delegated powers to deal with this and they next meet (due to bank holiday Tues 28 May).
- 10.6 Any other matters arising from the minutes which are not on the agenda.
11. **Report from the PCSO and Police Issues**
 PCSO Matt Addlington reported the bike marking scheduled for 11 May went well in Grove Green, it was not so well attended in the North of the parish and it is hoped that another session later in the summer will be organised with more publicity. Cllr Dengate suggested Timber Tops play area might be a better place than Beechen Hall Car Park.
 PCSO Addlington informed members that nuisance youths at Grove Green would be dealt with accordingly and the local neighbourhood watch coordinator would be notified. A further report had been received on the stolen lead from St Mary's and All Saints Church in Boxley. Cllr Willmott asked whether the CCTV from Kings Arms had been viewed. PCSO Addlington could not confirm this but acknowledged it was available.
- The meeting was not adjourned.
12. **Draft Minutes of Recent Committee Meetings**
- 12.1 Environment Committee meeting 1 April 2019. **Received** and **noted.**
- 12.2 Environment Committee meeting 8 April 2019. **Received** and **noted.**
- 12.3 Estates Committee 15 April 2019. **Received** and **noted.**
13. **Finance**
 Due to the preparation the end of year accounts it was **agreed** that the following receipts and payments would be circulated to members out of meeting via email.

- 13.1 Payments made out of meeting 25.03.19 – 07.05.19.
- 13.2 Receipts for the period 25.03.19 – 07.05.19.
- 13.3 Account balances. **Noted.**
- 13.4 End of Year and Audit of Accounts. These have been signed off by the Internal Auditor and are being presented to F&GP committee for recommendation to the PC when it next meets on Tuesday 28 May 2019.

14. **Policies and Procedures**

None scheduled for review – Noted.

15. **GDPR**

Members **received** and **noted** the Clerk's report.

16. **Reports from councilors/office**

Cllr Macklin reported that she was unable to attend the Councillor Allowance Committee Meeting due to the change of date by MBC at short notice.

17. **Reports from Borough and County Councillors**

Cllr Wendy Hinder gave an update on recent reviews undertaken by Boxley and Bearsted Parish Councils to see if there were any further action that could be taken on the decision of the Popes Field Schools Application. She also highlighted the increase in fly tipping in the north of the parish particularly if Medway Council closes its waste disposal sites to non-residents of Medway and KCC's introduction of charges for soil, rubble hardcore and plasterboard at its sites.

18. **Matters for Decision**

There were none.

19. **Correspondence**

None received.

20. **Matters for Information**

Received and **noted.**

- 20.1 Discover the Kent Downs AONB.
- 21.2 KALC Communication and Social Media Networking Event.
- 21.3 KALC Dynamic Councillor Events from 1st June.
- 21.4 KALC Kent Police – Rural Matters magazine and Rural Liaison Ream Report
- 21.5 KALC Maidstone Area Committee Draft Minutes of 15 April 2019.

22. **Items for Next Agenda**

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 28 May 2019.

23. **Next Meeting**

3 June 2019 at The European School of Osteopathy, Boxley House, Boxley Village, ME14 3DZ.

Meeting closed at 8.30p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....